



ISTANBUL KÜLTÜR UNIVERSITY

Summer School

Payment Procedures

SYSTEM LOGIN

System can be accessed at: <u>https://orion.iku.edu.tr/irj/portal</u> with a user name (Student no) and Password.

1.	User	I		
	Password			
	Language	EN - English	~	
	ERSI			L
		Log On	ſ	ÜR
		Change Password		

1) Process steps

2) <u>Enter the Accounting, Registration Renewal, Course Selection screen.</u>

Accounting,Re- Regist,Course Select	Academic Processes	E-Registration	Document Request	Belge Talep Görüntüleme View/Download	My Info
Ct	1 <u>3</u>		₽	» ⁺	0,00
					2019 - Summer sem
Başvuru Yönetimi Buradan, mevcut ba	Duyurular	My Academic Applications			

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3) <u>Enter the Summer School Registration screen to renew the registration for the</u> <u>Summer Term.</u>



4) <u>Installment / Cash discount plan is created by selecting the Summer School</u> registration from the Student Accounting screen.

8 (6	SAP	Öden	ne Kayıt yenileme Ders Se	eçim 🗸	
<			Student Transactions		
	Student Accounting	Registiration	Summer School Registration	Course Selection	Registration Cart
	Registreted Courses	Change of Course Sections	Support and Contact Information	رچک Help Documents	
8 4 @	SAD	Ö	leme islemleri 🗸		Q E
< Payme	ent Transaction.		Transaction	n Details.	. –
2020/2021 Ec	lucation				
2020/2021 Do Summer Scho					
Instalment Pa Dormitory	yment for Girls'				
Cancellation o	of Payment Planning				
\$					💓 ileri

PAYMENT BY INSTALMENT

2 < 6 SAP	Ödeme işlemleri \checkmark
< Payment Transaction.	Fee Calculation
2020/2021 Education	Cash Discount
2020/2021 Dormitory	
Summer School	
Instalment Payment	
Instalment Payment for Girls' Dormitory	

The price that needs to be paid appears on screen and saved with Save button

Description	Amount	Currency	
Summer School Discounts	0.00	TRY	
Summer School	15600.00	TRY	
Summer School Prep. Disc.	0.00	TRY	8
Summer/School Prep.	0.00	TRY	
Toplam: 15600.00 TRY			

After saving the price, payment method needs to be selected.

Payment Options - Card and Installment Dayment Planning Info	Completion
1. Ödeme Seçenekleri	
• Pay by installment and pay the first advance payment by bank (Cash)	
\odot Pay by installment and pay the advance payment by a credit card $~2$ \sim	
 Pay the whole price by installment with a credit card 3 	
O Pay the whole price by installment on multiple credit cards 4	

- 1) It makes the payment by installment and makes the first payment possible to be processed by a bank.
- 2) It makes the payment by installment and makes the first payment possible to processed by a credit card.
- 3) It makes the whole price by installment by a credit card. For that, limit requirements need to be met on the card.
- 4) It makes the whole price by installment on multiple credit cards. For that, limit requirements need to be met on the card.

Once the relevant form of payment has been selected,

Payment Options G Card and Installme	l int Info	- 6	Card and Installment Info	Com	letion
2. Card(and)Installment Informat	tion				
Credit/Card	MAXIMUM	~			ç
Payment Day	2	~			
Installment Count	3	~			
Set Anticipation	0				
Topiam:	3466.67 TRY	_		Create a Pay	ment Plan

The user is able to set the credit card, payment terms (after the first installment), installment count and Advance amount on demand. After setting these functions Create a Payment Plan button needs to be clicked on. The payment plan takes place like the picture below.

Payment Plannin)	,		,
	Vade tarihi	Miktar	Para birimi	
001	07.05.2018	5200.00	TRY	
002	04.06.2018	5200.00	TRY	1
003	02.07.2018	5200.00	TRY	
	Toplam: 15600.00 TRY			
	-			I,
	Paymenti Plannin # 001 002 003	# Vade tarihi 001 07.05.2018 002 04.06.2018 003 02.07.2018	* Vade tarihi Miktar 001 07.05.2018 5200.00 002 04.06.2018 5200.00 003 02.07.2018 5200.00	# Vade tarihi Miktar Para birimi 001 07.05.2018 5200.00 TRY 002 04.06.2018 5200.00 TRY 003 02.07.2018 5200.00 TRY



First installment needs to be paid by clicking on the button on the left

Warning		(
?	To process the payment you will be redirected to your bank's page. If you haven't registered on Safe Transaction Platform, your bank is to make you do that first. Seek support from your bank at this and further stages.	(
Ļ	0	

To advance to the payment stage, OK button needs to be clicked on. After approving the contract

Agreement

Welcome to the USER AGREEMENT FOR REPUBLIC OF TURKEY ISTANBUL KÜLTÜR UNIVERSITY PAYMENT PLAN ON ELECTRONIC PLATFORM (DORM+EDUCATION), PAYMENT AND PRICE COLLECTION AND RETURN REQUIREMENTS!

This agreement includes the necessary rules to benefit from the services on SAP-Orion Program, create a payment plan and pay safely and fast. HEREBY YOU ACCEPT HAVING READ THE USER AGREEMENT, COMPREHENDED THE CONTEXT, AGREED ON AND DECLARED APPROVING THE CLAUSES.

-Parties:

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ô	TÜRKİYE	SBANKASI	Verified by VISA	MasterCard. SecureCode.	SafeKe
TC ISTA	ANBUL K	ULTUR UN	IVER		
Kart Numaras	1	Son K	villanma Tarihi • 2018 •	Güvenlik N	
Taksit: 1		Tutar: 5200	.00 TL .	C	Gönder
			veya		
VISA	MasserCard		VISA		troy 💶

Payment action can be done at this stage. 3D is used on payments. You can proceed after receiving the password on a registered cell phone.

ADVANCE PAYMENT

Advance Payment button needs to be clicked on.

	Odeme işlemleri 🗸		2
	Ücret Hesapla	ama	
Taksitli Ödeme			
Pesin Ödeme			
cret Hesaplama			
Tanım	Miktar	Para birimi	
Yaz Okulu İndirimler	0.00	TRY	
Yaz Okulu	15600.00	TRY	
Yaz O.Haz.Ind.	0.00	TRY	
Yaz Okulu Hazırlık	0.00	TRY	
Toplam: 15600.00 T	RY		

The price appears on the screen and is saved by Advance and Save.

	Ödeme işlemleri	~	
		Ocret Hes	saplama
🔘 Banka yoluyla 1			
🔘 Kredi kartına tek çekim	2		10
O Ücretin tamamını birden fazla	kredi kartına peşin öde	3	

- **<u>1</u>** Lets you pay the while price by a bank.
- 2) Lets you make a single payment on a credit card.
- 3) Lets you pay the whole price in advance on multiple credit cards.

Advance and Save button needs to be pressed after related option is selected.

ksitleri öde ksitleri öde Codenecek Tutar: 15600.00 TRY		Q
worksitteri öde methode methode vaz Okulu Vade tarihi vaz Okulu 07.05.2018		
Bonem Konu Vade tarihi 2017 Yaz Okulu 07.05.2018 aksitleri öde Kredi Karti: WORLD CARD Ödeneoek Tutar: 15600.00 TRY		
2017 Yaz Okulu 07.05.2018 aksitleri öde Kredi Kartı: WORLD CARD Ödenecek Tutar: 15600.00 Toplarn: 15600.00 TRY	Miktar	Para birimi
Aksitleri öde Kredi Karlı: WORLD CARD V Ödenecek Tutar: 15600,00 Toplam: 15600,00 TRY	15600.00	TRY
Kredi Kartı: WORLD CARD V Ödenecek Tutar: 15600,00 Toplam: 15600,00 TRY		
Ödenecek Tutar: 15600.00 Toplam: 15600.00 TRY		
Toplam: 15800,00 TRY		
	_	

The agreement is approved by clicking on the Complete Payment button and payment takes place on payment screen.

Varning			
?	To process the payment you will be redirected to your bank's If you haven't registered on Safe Transaction Platform, your b do that first.	page. bank is <u>to m</u>	ake you
•	Seek support from your bank at this and further stages.	OK	Cancel

Agreement

Welcome to the USER AGREEMENT FOR TC ISTANBUL KÜLTÜR UNIVERSITY PAYMENT PLAN ON ELECTRONIC PLATFORM (DORM+EDUCATION), PAYMENT AND PRICE COLLECTION AND RETURN REQUIREMENTS!

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-Parties:

	VISA	SecureCode.	Sale
TC ISTANBUL K	ULTUR UNIVER	Security N	umber
Installment: 1	01 • 2018 Amount: 5200 TL	•	Send
	veya		

Payment action can be done at this stage. 3D is used on payments. You can proceed after receiving the password on a registered cell phone.